

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, January 22, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:02 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Denise Humlicek, Payroll Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. Tim East, WCNOC Representative, was also present for the meeting. The Board recited the Pledge of Allegiance.
2. Rowley moved to approve the minutes of Tuesday, January 16, 2007, as written, seconded by Saueressig. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Kelsey Sleezer, New Hire, Data Collector, Appraiser's Office, M-I-a(-), \$8.28 (\$-0.25), effective 1/22/07.
  - B. Move to approve the distribution of the Memorandum to Department Heads regarding the year 2007 reimbursement rate for mileage.
  - C. Move to approve the distribution of the Memorandum to Department Heads regarding the year 2007 personal day for non-exempt Full Time Employees.
  - D. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Richard A. and Jamey Andrews, Lots 6, 7, 8, 9 in block 18 of McFadden's third addition to the City of Waverly. Coffey County, Kansas and the vacated South 33 feet of 7<sup>th</sup> Street. Said 7<sup>th</sup> Street vacated by ordinance #338 recorded August 10, 1977, in block T Misc. P-454 at the Coffey County Register of Deeds.
- 3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
4. Robrahn moved to authorize and direct the Chairman to sign the letters regarding 2007 city infrastructure grant funds, seconded by Saueressig. Motion carried.
5. Sipe moved to authorize and direct the County Clerk to pay the \$35 annual membership dues to the Kansas Association of Counties for Zoning and Planning officials, with funds to come from the General Fund - Courthouse General Line Item, seconded by Crotts. Motion carried.
6. Rowley moved to authorize and direct the Chairman to sign ten (10) tax abatements to the Treasurer's tax roll in the amount of \$6486.02, seconded by Robrahn. Motion carried.

**7.** Rowley moved, upon the recommendation of the Sheriff, to request authorization to solicit bids for two (2) units approved in the 2007 Sheriff's Budget, seconded by Crotts. Motion carried.

**8.** Saueressig inquired about the difference of purchasing trucks versus patrol cars for the Sheriff's Department. Sheriff Rogers explained that living in a rural County, there are times it is necessary to drive in areas where it is difficult or impossible for a car to go and four-wheel drive is needed.

**9.** Hub Caspar, Engineer, presented and discussed the weekly report dated January 22, 2007. Bruce Hegwald, Temporary Road Supervisor, John Zuern, Administrative Assistant, and David Lehman, Road and Bridge, were also present. Jim Gates & Mike Curry of Murphy Tractor were also in attendance.

**10.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

**11.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**12.** Item No. 99-13; LANDFILL: LANDFILL: Review and approve Aquaterra Proposal No. 0106150 for Storm Water Compliance Services.

**12a.** Crotts moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign Aquaterra Proposal No. 0106150 to provide Storm Water Discharge Permitting and Control Services for Coffey County Landfill, seconded by Robrahn. Motion carried.

**13.** Item No. 2006-34: Bridge Steel – Request authorization to solicit sealed bids for the Structural Steel for B366 (D-4.4). Bid opening: January 17, 2007 @ 2:00 p.m. Review Bids – Make Award.

**13a.** Saueressig moved, based upon the recommendation of the County Engineer, to accept the Bid of Krueger Shop for the structural steel for B366 as the best bid and approve the purchase for the sum of \$71,666.46 to be paid from the Special Bridge Fund, seconded by Robrahn. Motion carried.

**14.** Item No. 2007-02: PROPOSAL TO REPLACE MOTORGRADER: 2000 – 772CH John Deere 6 Wheel Drive (B-019) SN: DW772CH575136.

**14a.** Rowley moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to find that B-019, a 2000 Deere 772CH 6-Wheel Drive Motorgrader (SN:DW772CH575136) is no longer required, or cannot prudently be used for public purposes of the County and should be disposed of by sealed bids to be opened on March 2 and acted upon by the Board on March 5. Notice of the Boards intention to dispose of said

property will be published on January 26, February 2<sup>nd</sup> & 9<sup>th</sup>, 2007 in the official County Newspaper, seconded by Crotts. Motion carried.

**14b.** Sipe moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to waive the purchasing policy as to the formal bidding process for good cause, said cause being a trade-in sale for a 2000 John Deere 772CH 6-Wheel Drive Motorgrader with a history of mechanical problems and repairs has been negotiated with Murphy Tractor, the original seller, subject to statutory disposal procedures, and to accept the proposal of Murphy Tractor for the purchase of a John Deere 772 D Motorgrader, with a 5-year, 5000 hour warranty for the price of \$200,180 to be paid in cash or cash and trade from the Highway Fund, seconded by Robrahn. Motion carried.

**15.** Rowley expressed that Bridge #B-102 located at F-11.5 is currently on the 5-year construction plan. The Community that resides near the bridge does not want the bridge replaced at this time. The County Engineer affirmed that the bridge is structurally sound.

**16.** Rowley moved to eliminate Bridge #B-102 located at F-11.5 from the Road and Bridge 2007 Construction Project Plan, seconded by Saueressig. Motion carried.

**17.** Saueressig was contacted by a citizen regarding 8<sup>th</sup> & Emmer being a school bus route and that it was in bad condition due to the ice storm. Hegwald explained that 8<sup>th</sup> & Emmer had been graded however the ice was unable to be broken on that particular road.

**18.** Caspar also presented the Construction Zone Report for the week of January 22, 2007.

**19.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of January 22, 2007.

**20.** Item No. 95-24; Hotaling completed and mailed in a registration for USDA Energy Conference, January 31<sup>st</sup> in Manhattan. Hotaling spoke with Randy Snyder, with the USDA Regional Office in Iola, concerning USDA funding programs for community facilities such as the proposed fire, EMS, law enforcement, emergency preparedness building at Old Hwy 50 & Hwy 75 Junction. 0% Interest for 10 year loans may be a possibility through Lyon-Coffey Electric. 20 to 30 year Community Facility Loans are available at 4% interest.

**21.** Item No. 98-6; Hotaling met with Dan Allen, Burlington City Clerk, to complete annual enterprise zone incentive report for 2006. This report is then submitted to SEKRPC to be filed under the SEKRPC certified economic development plan then forwarded to the State of Kansas which certifies all enterprise zones under the SEKRPC plan.

**22.** Item No. 03-1; Hotaling completed vouchers for Athletic Economic Incentive Grants received to this point. Total funding applied for is \$1,600. Hotaling also sent letters to USD officials outlining the required time frame for events to be funded out of this years' Economic Development Special Expenditures Fund.

23. Item No. 05-4; Hotaling spoke with representatives of YoungWilliams about the status of call center proposals submitted to the State of Kansas. The best and final presentations by the vendors should be in two to three weeks. Hotaling attended the YoungWilliams Child Support Services Open House in Topeka on Friday, January 19<sup>th</sup>.
24. Item No. 06-2; Hotaling provided contacts for consultants that provide Phase I environmental assessments to Wheeler Lumber. An assessment maybe required to finalize purchase of land for Wheeler's future expansion project.
25. Hotaling continued to review a loan fund request. Hotaling discussed options with Dan Allen and Wayne Symmonds.
26. Hotaling received an information packet for the Kansas Sports, Boat & Travel Show. Hotaling has volunteers for all available slots. Hotaling will be organizing a volunteers' luncheon meeting to review promotional materials, show rules, lodging, etc.
27. East Central Mental Health Center Executive Director Bill Persinger met with the Board to present the 2006 Report on the Quality and Quantity of Services offered by the Mental Health Center of East Central Kansas. Also in attendance were Board members Kay Scott, Sara Steiner, Jane Mudge, and Jana Morray.
28. Robrahn moved to enter into Executive Session for 15 minutes at 11:45 a.m. to include each of the Commissioners, Susan Mueller and Lindsay Payer to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
29. The Board resumed regular session at 12:00 p.m.
30. Rowley moved to offer the position of Coffey County Health Department Administrator at a starting annual salary of \$41,500 to Lindsay Payer, effective date January 31, 2007, seconded by Crotts. Motion carried.
31. The Board scheduled a fence viewing for Wednesday, February 21<sup>st</sup>, 2007.
32. The Board will sign warrants and vouchers on Monday, January 29, 2007, at 8:30 a.m.
33. Sipe adjourned the meeting at 12:42 p.m.

## **Correspondence**

### No Response Required

1. Whitney Damron - HB 2038 Nuclear Plant Property Tax Exemption - January 22, 2007
2. Coffey County Fire District #1 - District Board Meeting - January 22, 2007

3. SOS Signals Newsletter - January 2007
4. Hawver's Capitol Report - January 2007
5. Kansas Local Technical Assistance Program - 2007 Spring Tentative Training Schedule
6. The Kiplinger Letter - January 12, 2007
7. The Kiplinger Tax Letter - January 12, 2007
8. KAC 2007 Legislative Bulletin - January 18, 2007
9. Whitney Damron - The Senate Report - January 16, 2007
10. KAC - Judy Moler - Legislative Update - January 16, 2007
11. District Court - Courthouse Security Assessment - January 19, 2007

Minutes, January 22, 2007

Signed:

Attest:

Chairman

County Clerk