

1. The Commission Chambers opened at 8:00 a.m., Tuesday, January 19, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberley Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Rowley moved to approve the minutes of Monday, January 11<sup>th</sup>, 2010, as written, seconded by Robrahn. Motion carried.
3. Rick Porter, Lake Region RC&D Representative, met with the Board to present the 2009 Annual Report and the 2010 Annual Plan.
4. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tom Johnson, Patrol Supervisor, Sheriff's office, Classification from LE-III-f to LE-IV, wage from \$20.97 to \$23.08, effective 1/1/2010.
  - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tom Johnson, Officer/Investigator/Patrol Supervisor, Sheriff's office, December CSA Pay, \$25.56.
  - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Titania T. Cathcard, Subject to Reg. IPP, from Jailer to Process Server, LE-II-d, \$14.12, effective 1/1/2010.
  - D. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Erica D. Smith, New Hire, Sheriff's office, Intern, subject to New Hire IPP, classification LE-I-a, wage \$9.12, effective 1/21/2010.
- 4a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
5. Crotts moved to appoint Larry V. Gales as a member of the Coffey County Hospital Board to a three-year term, effective immediately, and ending December 31, 2012, seconded by Robrahn. Motion carried.
6. Robrahn moved to appoint Danielle Birk-Ernst as a member of the Coffey County Fire Board to a three-year term, effective immediately, and ending December 31, 2012, seconded by Sipe. Motion carried. 4-yes, 1-no, Saueressig. Motion carried.
7. Sipe moved to approve the Memorandum to all Department Heads and County Employees regarding the Personal Day for 2010, seconded by Crotts. Motion carried.
8. Rowley moved, upon the approval of the County Attorney as to form, move to approve the Audit Engagement letter related to the 2009 year audit with Schlotterbeck and Burns, LLC, and to authorize and direct the Chairman to sign same, seconded by Sipe. Motion carried.

- 9.** Robrahn moved, upon the approval of the County Attorney as to form, to approve the Engagement Letter for Budget Preparation Assistance related to the 2011 budget year with Schlotterbeck and Burns, LLC, and to authorize and direct the Chairman to sign same, seconded by Crotts. Motion carried.
- 10.** Engineer Wayne Blackbourn presented the weekly report for the week of January 19, 2010.
- 11.** Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.
- 12.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 13.** Item No. 2010-02; Repairs on Boom Truck.
- 13a.** Sipe moved to approve the county Engineer's request to solicit quotations and purchase repairs for T-003 Boom Truck, over \$3,000.00 and under \$10,000 to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
- 14.** Item No. 2009-60; Repairs to Distributer Truck (T-23): Request authorization to solicit quotations and purchase needed repairs on T-23. Bid Date: January 13, 2010. Make award.
- 14a.** Robrahn moved, based upon the recommendation of the County Engineer, that the bid submitted by Van Keppel for the sum of \$25,963.68 be approved as the best bid, and that repairs for T-023 be purchased according to the terms of the bid and be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.
- 15.** Item No. 2010-01; Equipment Rental Agreement: Model 160 Roadside Ditcher from Maddock Associates, Inc., starting March 1, 2010.
- 15a.** Sipe moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize the County Engineer to sign the Contract with Maddock Corporation for Equipment Rental Agreement for the sum of \$6,800.00 plus delivery and pickup transportation fees for one month rental to be paid from the Road and Bridge Fund, seconded by Crotts. Motion carried. (Said rental is for Model 160 Roadside Ditcher).
- 16.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for January 4, 2010 to January 15, 2010.
- 17.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital at 12 Noon on January 6<sup>th</sup>. Hotaling provided updates on the Lebo Train Watching Pavilion; a Lebo business prospect; the Home Again Program; the Kan-Seal internet possibilities and the Kansas Industrial Training Grant; the Freedom's Frontier National Heritage Area workshop; the SEKTR meeting; and the Leadership Program. Hotaling discussed possibilities of promoting a second unit at WCNO. Hotaling

presented the slate of officers for 2010. Chairperson: Jennifer Anderson, Vice-Chairperson: Polly Epting, and Secretary: Jenifer Trimble. The slate was elected unanimously as presented.

**18.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) Board work meeting in Chanute on January 11<sup>th</sup>. Hotaling provided information to the board on possible funding for the SEKTR website from the SEK Prosperity Foundation. The new SEKTR website is being developed by a Coffey County business. The grant funding would assist SEKTR and also provide work for a Coffey County business. Hotaling also assisted with slogan development and a logo for SEKTR.

**19.** Item No. 05-3; Hotaling attended the SEK Prosperity Foundation Board of Directors meeting in Chanute on January 12<sup>th</sup>. Hotaling presented information on possible funding projects for 2010: 1. SEKTR website development, logo, and Day Trip Guidebooks and 2. Freedom's Frontier Heritage Area (FFNHA) website development. Hotaling also reviewed and approved a downtown building renovation loan/grant for a building in LaCygne, Kansas. The board asked me to have representatives from SEKTR and FFNHA complete the application for funding and make presentations at the next meeting on February 5<sup>th</sup>.

**20.** Item No. 07-2; Hotaling attended FFNHA workshop in Overland Park. The workshop focused on materials and information development for registered sites. Also historic information and stories about the event/site that can be used in promoting the sites.

**21.** Item No. 08-1; Hotaling assisted with mailing and delivering "Starting a Business Workshop" flyers for the Small Business Development Outreach office.

**22.** Item No. 08-2; Hotaling obtained information on possible internet service providers for Kan-Seal and also faxed information on the Kansas Industrial Training Program and application process to the company.

**23.** Item No. 08-4; A Lebo retail prospect requested information on city sales tax and the possibility of abatement or a partial rebate. Hotaling sent the prospect contact information for the City of Lebo.

**24.** Item No. 09-1; Hotaling attended Lebo Train Watching Pavilion meeting on Monday, January 11<sup>th</sup> at 6:30 p.m. in the Lebo Library. The committee revised, edited and reviewed the original proposal. The changes will be made and the new proposal completed by the next meeting in February.

**25.** Hotaling completed the loan report for December 1<sup>st</sup> – 31<sup>st</sup>, 2009.

**26.** Hotaling attended luncheon at the Coffey County Hospital with State Representatives Peggy Mast and Bill Otto, and Senator Derek Schmidt.

**27.** Hotaling sent a copy of a Judgment Decree on the Gridley Gleam loan to Network Kansas Representatives.

28. 911 Coordinator Tasha Rogers met with the Board regarding a surge protector for the Sheriff's side of the courthouse and one UPS (uninterruptible power supply) for Dispatch and one UPS for the new radio room at an approximate cost of \$13,000.00 each. Rogers stated that the UPS's are conditioners to protect equipment from brown outs and surges in electricity. The Board wanted to see comparisons of the costs between one large UPS at \$13,000.00 and several smaller UPS's at a cost of \$140.00 each that would protect the equipment. Rogers will return at a later date with comparisons.
29. Sheriff Randy Rogers met with the Board to inquire about the County policy on purchasing vehicles. The Board felt that Rogers should discuss it with the County Attorney as to County policy on local business versus state contract.
30. Engineer Wayne Blackbourn returned to discuss the Engineer's Employment contract.
31. Rowley moved to approve the employment agreement between M. Wayne Blackbourn and Coffey County, as Engineer, beginning June 1, 2010, seconded by Robrahn. Motion carried.
32. The Board will sign warrants and vouchers for the month of January 2010 on Wednesday, January 27<sup>th</sup>, 2010, at 8:30 a.m.
33. Saueressig adjourned the meeting at 11:16 a.m.

### **Correspondence**

1. Elizabeth Maxwell – East Central Kansas Area Agency on Aging – Advisory Council Appointment – January 10, 2010
2. Kansas Association of Counties – Legislative Bulletin No. 1, January 15, 2010
3. Hawver's Capitol Flash – January 11, 12, 13, 14, 15, 16, 2010
4. City of Gridley – Council Meeting Minutes of January 4, 2010
5. League of KS Municipalities – League News – January 14, 2010
6. Midwest Assistance Program – Source – Winter 2010 edition
7. Whitney Damron – Legislative Update – 2010 Session Begins – January 16, 2010
8. NACo e-News – January 12, 2010
9. Coffey County Housing Authority – Minutes of November 10, 2009
10. Hawver's Capitol Report – January 18, 2010.

11. Coffey County Airport Board – Minutes of December 14, 2009
12. Thank you note – Albert and Vickie Gaddis Family – January 12, 2010
13. Coffey County RWD#3 – Minutes of January 11, 2010
14. Whitney Damron – State of the State 2010 – January 12, 2010
15. Coffey County RWD#2 – Minutes of October 5, November 2, December 7, 2009
16. ESGR – November 2009 Newsletter
17. Derek Schmidt – The Senate Report – January 11, 2010
18. Coffey County Library – January Events Calendar
19. Burlington City Council – Minutes of December 16, 2009
20. The Kiplinger Letter – January 8, 2010
21. The Kiplinger Tax Letter – January 8, 2010
22. Kiplinger’s Personal Finance Adviser – January 2010
23. Lake Region Solid Waste Authority – 2010 Plan – January 15, 2010  
Minutes, January 19, 2010

Signed:

Attest:

Chairman

County Clerk