

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 18, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Johnnie Sleezer, Tim Sipe, Bill Knapp, and Perry Powell present. County Clerk Vernon Birk and Administrative Coordinator Mary Bloomer were also present. County Attorney Doug Witteman was attending to court matters. Tom Moreau, WCNOC representative, was also present for part of the meeting.
2. Sleezer moved to approve the minutes of Monday, January 10, 2000, as corrected, seconded by Knapp. Motion carried. Corrections were: add paragraph "27 a. The Board requested that the entire list of Landfill fees be reviewed and a proposal submitted at a later meeting." Add paragraph "40. The Board discussed the non-smoking status of Senior Centers in the County and asked the County Attorney to determine the jurisdictional position of the Commissioners in this regard."
3. The Board will sign vouchers on Thursday, January 27th, 2000 at 8:30 a.m.
4. Sleezer moved, upon the recommendation of the Department Heads, to authorize and direct the Chairman to sign the Memorandum regarding candles and open flames in County offices, seconded by Sipe. Motion carried.
5. **CONSENT AGENDA:**
 - A. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the revised Table of Organization. The only change is on page 3, the removal of Leadman position under "Mowers". This change reduces the authorized positions to 59.
 - B. Upon the recommendation of the County Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice indicating completion of IPP, for Rita Hegwald, part-time Lake Patrol Attendant, with a change in hourly wage from \$6.02 to \$6.27.
 - C. Move to authorize and direct the Chairman to sign Orders for Refund of Taxes in the amount of \$543.23.
 - No. 4265 in the amount of \$2.01, payable to Ricky Yeager, on account of erroneous taxes for the year 1999.
Reason: PUP Hearing - Correct Property Data.
 - No. 4266 in the amount of \$94.74, payable to Rudolph Bahr, on account of erroneous taxes for the year 1996.
Reason: Exempt grain bin.
 - No. 4267 in the amount of \$281.63, payable to Robert W. Logan, on account of erroneous taxes for the year 1999.
Reason: Classification error.
 - No. 4268 in the amount of \$164.85, payable to Ron Pearson, on account of erroneous taxes for the year 1999.
Reason: Classification error.
- 5 a. Knapp moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
6. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of January 10th to January 14th, 2000.
7. Item No. 95-8; Hotaling finalized and mailed out agendas for the Tri-County meeting on 1-19-2000. Hotaling finalized the Spring/Summer Tri-County Calendar of Events brochures and will deliver them to Allen and Woodson County at the meeting. He also received Kansas Enterprise Zone report forms for Coffey and Woodson Counties and will deliver Woodson County information to representatives at the Tri-County meeting. Hotaling will file the Coffey County report with the Kansas Department of Commerce and Housing.
8. Item No. 95-29; Class III "Community Services and Quality of Life" of Leadership Coffey County was held at the Hospital Conference Room. There were excellent presentations by Sheriff Randy Rogers; Health Dept., Susan Mueller; Housing Authority, Kim Fraker and LaVeda Mollnow; and Coffey Health Services, Dennis George. The class enjoyed a tour of the hospital and a delicious meal provided by the Hospital Dietary Staff. After the meal, the class toured the Burlington Library. Jane Hatch provided information on the Coffey County Library's organizational structure, budget, branch libraries, information services, etc. and Valarie Williams, Burlington Branch Manager, provided a tour of the facility. After the class adjourned, several class members joined Hotaling in attending the Coffey County Chamber annual meeting to hear Kyle Ermoian, a motivational speaker and instructor in leadership studies at Fort Hays State University.
9. Item No. 97-6; Hotaling attended the Coffey County Manufacturers Association meeting at the hospital. The group viewed a video on the WCNOC outage. All manufacturers reported positive developments at their companies.
10. Item No. 98-7; Hotaling attended an SEKTR board meeting in Chanute. President Bridget Fitzwater resigned due to accepting a position out of state. Ruth Ports, Chanute Tourism Office and President Elect, will take over as President for 2000. Deborah Kennamore was appointed President Elect for 2001.
11. Item No. 98-10; Hotaling finalized the Southeast Kansas, Inc. meeting agenda for the 2-18-2000 meeting at Allen County Community College. It will be mailed this week. Hotaling also attended SEK, Inc. Membership Committee Meeting in Parsons on 1-14-2000.
12. Hotaling attended the Kansas Leadership Forum (KLF) Planning Meeting in Topeka. The Planning Committee

discussed speakers, location, workshop topics, etc. for the KLF annual meeting in Topeka next fall.

13. Hotaling presented a memo regarding the Burlington Cinemas Bid and a list of the Board appointments that will need to be made to the Southeast Kansas Regional Planning Commission including:

- 1 - Executive Committee Member - meets monthly
- 3 - Local Loan Committee Members
- 1 - Regional Loan Committee Member
- 3 - General Commission Members - meets twice a year
- 1 - General Commission Alternate - meets twice a year

14. Hotaling also presented Coffey County Lake Survey Results for the entire year of 1999 for released fish and for kept fish.

15. Knapp moved to recess into Executive Session for 5 minutes at 9:32 a.m. to include each of the Commissioners and the Economic Development Director to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Merry. Motion carried.

16. The Board ended Executive Session at 9:36 a.m. and resumed regular session at 9:37 a.m.

17. Todd Bemis, Noxious Weed Director, met with the Board to request authority to advertise for an Office Assistant for the Noxious Weed Department.

17 a. Knapp moved, upon the recommendation of the Noxious Weed Director, to advertise for and employ an Office Assistant to fill a vacant position, seconded by Sleezer. Motion carried.

18. Bemis also reported the new Recycling truck that was ordered earlier is several weeks past due for delivery and asked the Board for direction. The Board directed Bemis to review the matter with the County Attorney and discuss options available.

19. The County Clerk presented a list of infrastructure distributions for cities for Board review. After review, the Board directed that the distribution be figured somewhat different and presented back to the Board next week for further review.

20. Charlotte Martin, Director, and Krista Clay, One-Stop Workforce Development Center, Neosho County Community College (NCCC), met with the Board to present the One-Stop Workforce Development Center program. Ms. Martin said NCCC received a grant of \$287,500.00 on October 6, 1999 through the Kansas Department of Human Resources (KDHR) for the program. The grant covers 8 counties and a computer will be furnished to each county through the grant. The county computer host will provide all maintenance and upkeep. The One-Stop System is designed to provide choices in employment, education, training, social services, and other services wanted by the public.

20 a. Following discussion, Sipe moved, on the recommendation of the Coffey County Library Administrator, Jane Hatch, to approve placement of a One Stop grant computer in the Coffey County Library, subject to approval of the County Attorney, seconded by Sleezer. Motion carried.

20 b. Jane Hatch, Administrator, and Valerie Williams, Burlington Branch Director, Coffey County Library, were also present.

21. At 10:30 a.m. the Chairman opened and read aloud the bid for the Burlington Cinema building. One bid was received from Jerry W. Rice. The Board will refer the bid to the County Attorney for review and recommendation.

22. Bill Bauer, Information Systems Administrator, reported no problems related to Y2K have been experienced thus far into 2000. Bauer also explained that in the near future the County will need to update our Novel Network, operating systems on Pc's and Microsoft Office, which have not been updated for 2 ½ years.

23. The Board discussed fee charges for a request from a consulting firm for aerial photography information.

24. Hub Caspar, County Engineer, Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, presented the weekly report dated 1-18-2000.

25. Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

26. Item No. 99-99; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.

27. Item No. 99-13; Landfill: Review recommended Landfill fees.

28. Caspar presented a more detailed list of Landfill fees including current fees, fees beginning April 1, 2000 and fees beginning January 1, 2001. The Board will review the list for approval at next week's meeting.
29. Item No. 2000-01; Table of Organization: Approve revised Table of Organization for Highway Department. Approved on January 18th, 2000 Consent Agenda.
30. Item No. 2000-02; Tradesman: Request authorization to fill Tradesman position on the Culvert Crew due to retirement.
- 30 a. Sipe moved, upon the recommendation of the County Engineer, to authorize the Highway Department to advertise for one (1) Tradesman to fill a vacant position on the Culvert Crew, seconded by Merry. Motion carried.
31. Knapp moved, upon the recommendation of the County Engineer, to approve 2000 Highway Department Construction Plan as presented December 13, 1999, seconded by Sleezer. Motion carried.
32. It was discussed that Burlington City, having no indoor storage for salt, would like to purchase salt from the County. Reed was directed to see the County Attorney to work out the details.
33. The Board approved a survey be taken regarding the Corps of Engineer land at Jacobs Creek Cemetery. The Cemetery is nearly out of space for new lots. The survey will be taken after the Chairman meets with representatives of the Corps of Engineers.
34. The Administrative Coordinator and the County Clerk were directed to prepare specs for advertising for bids for insurance on County buildings and content insurance.
35. The County Attorney attended the meeting at approximately 11:35 a.m.
36. Sleezer moved, upon the recommendation of the Wellness Committee, to approve the attached memorandum regarding the smoking policy, and further authorize and direct the Chairman to sign the same, seconded Knapp. Motion carried.
37. Knapp moved to recess into Executive Session at 11:50 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Powell. Motion carried.
38. The Board resumed regular session at 11:55 a.m.
39. Commissioner Powell left the meeting at 12:10 p.m. for another appointment.
40. Sipe moved to adjourn the meeting at 12:18 p.m., seconded by Knapp. Motion carried.

CORRESPONDENCE:

1. Kansas Department of Commerce & Housing - Letter regarding nonmetropolitan business region.
2. Ampro - Letter regarding five year renewal request.
3. Coffey County FSA AG Report - January 2000 Newsletter
4. Kansas Department of Commerce & Housing Community Development Division - CDBG Update for Kansas Communities, January 12, 2000
5. City of Burlington Brainstorming The Future Session - January 12, 2000, 7 p.m.
6. Nadine Lowman - Thank you card.

Minutes, January 18, 2000

Signed:

Attest:

Chairman

County Clerk