

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 17, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Denise Humlicek, Payroll Clerk, and Donna Berland, Administrative Assistant. Mark Petterson, Editor of the Coffey County Republican, was also present.
2. Crotts moved to approve the minutes of Monday, January 9, 2006, as written, seconded by Kirchner. Motion carried.
3. Merry moved to authorize and direct the Chairman to sign the Memorandum to all Coffey County Employees regarding the Employee Questionnaire, seconded by Sipe. Motion carried.
4. Merry moved, upon the recommendation of the Sheriff, to approve the revised Table of Organization, seconded by Kirchner. Motion carried.
5. Kirchner moved to authorize and direct the Chairman to sign the E911 Network Agreement for Coffey County, based on approval as to form by the Coffey County Attorney, with funds to come from the 911 Fund, seconded by Sipe. Motion carried.
6. Merry moved to authorize and direct the Chairman to sign the bid solicitation for (3) vehicles for the Coffey County Sheriff's Department, seconded by Crotts. Motion carried.
7. Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated January 17, 2006. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
8. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
9. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
10. Item No. 99-13; Landfill: 2005 Waste Summary.
11. Item No. 2005-01; Watershed Dam Breach Inundation Area Protection: Kansas Dam Safety Program – February 20th – 22nd, 2006 in Wichita; Stream Obstruction Workshop – February 22nd from 1:30 p.m. to 5:00 p.m.
12. Item No. 2006-01; Equipment Purchase: Request authorization to solicit bids for one (1) Motor grader and two (2) Dump Trucks. Bid opening – January 25, 2006 @ 2:00 and 2:15 p.m.
13. Item No. 2006-02; Request authorization to solicit bids for the Structural Steel for project B363 (U – 9.2). Bid opening – January 31, 2006 @ 2:00 p.m.
14. Caspar also presented the Construction Zone Report for the week of January 16, 2006.

- 15.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of January 17, 2006.
- 16.** Item No. 95-21; Hotaling attended the 2006 Public Information Jump Start and review of lessons learned at the Eisenhower Education Center. Hotaling discussed challenges encountered during the graded exercise in November. Hotaling also discussed positive actions and some initiatives that can be included to improve the organization as a whole.
- 17.** Item No. 95-29; Hotaling completed agendas and mailed out reminders to the presenters of session #2 of the Leadership Coffey County Youth Program. The session is on 'Community Services' and will be held at the Coffey County Hospital on Monday, February 13th. Hotaling also mailed out information on the 2006 program to a student at BHS.
- 18.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce ribbon cutting at H&R Block, located at 310 Neosho St. in Burlington.
- 19.** Item No. 05-4; Hotaling met with Earl Devore of Devore & Associates, Hub Caspar, John Zuern, and Dennis Hoffman to discuss building design, specs, etc. for the call center project. Hotaling also viewed the proposed site for the building. Devore will present a proposal for services to the County Commission on Tuesday, January 17th.
- 20.** Hotaling mailed information to two Coffey County residents on the SBA LowDoc loan program. Hotaling also mailed information on the Small Business Development Center (SBDC) at Emporia State University and business planning assistance available through the SBDC was provided.
- 21.** Hotaling provided information on daycare center operations from the SBA to a County resident. Hotaling also provided information on the Southeast Kansas Regional Planning Commission (SEKRPC) revolving loan fund. SEKRPC recently provided loan funding for a daycare center.
- 22.** Hotaling attended the department head meeting to continue planning for the Southeast Kansas Elected Officials meeting in Burlington on April 27th.
- 23.** Hotaling reported that the County received a check in the amount of \$3,135.00 which represents proceeds from the bankruptcy estate of Wendell L. Tucker. The beginning balance on the loan fund was \$91,000.00.
- 24.** Hotaling also introduced Earl Devore, Devore & Associates Architects LLC, to the Board. Devore stated that Devore & Associates Architects LLC will be completing Phase I Schematic/ Preliminary Design of the Architectural and Engineering Service Fees in order to allow the call center to submit their bid to the state for call center operation.
- 25.** Chairman Rowley opened the public hearing at 10:30 a.m.

25a. Coffey County Fire Administrator Bill Walker, Chamber of Commerce Director Mary Walker, Larry Skillman, Coffey County Sheriff Randy Rogers, Extension Agent Cade Resnick, and Brett Skillman were all present for the public hearing on the Burn Permit. There was public discussion regarding the Burn Permit.

25b. Chairman Rowley closed the Public Hearing at 11:15 a.m.

25c. Merry moved to adopt Resolution No. 760, A RESOLUTION LIMITING OPEN BURNING WITHIN COFFEY COUNTY, KANSAS, PROHIBITING THE SAME WITHOUT A PERMIT AND ESTABLISHING PENALTIES FOR VIOLATIONS OF THE RESOLUTION, seconded by Sipe. Motion carried.

26. Coffey County Housing Authority Director Steve Lightle presented the 2005 Year in Review. Coffey County Housing Authority during the 2005 year concentrated on a continuing emphasis on the present and future housing needs of the residents of Coffey County.

26a. Demolishing the Old - 16 houses were demolished during 2005. A total of \$37,484 was expended. Seven contractors were used for this demolition; five were Coffey County contractors. Burlington 6; LeRoy 1; Lebo 2; Waverly 2; Gridley 3; Aliceville 1; Jacobs Creek 1.

26b. Remolding the Established - CCHA applied for and received a Preservation Rehabilitation Grant from USDA Rural Home. This \$40,000 grant along with a local match of \$20,000 has greatly expanded the Housing Authority's rehabilitation program. Remolding for 2005 was in excess of \$47,000. In addition, \$8,446 was spent on Coffey County homes through participating with ECKAN and Rural Home.

- A. Complete Roofs; 3-Lebo \$9,970; 1- Waverly \$2,917; 1-Gridley \$3,350; 1- New Strawn \$3,487: Total \$19,724.
- B. Furnaces; 1-LeRoy \$4,186; 1- Burlington \$909: Total \$5,095
- C. Replacement Windows; 1-Burlington \$4,800: Total \$4,800
- D. Foundation Repair; 1-LeRoy \$4,722; 1- New Strawn \$3,400: Total \$8,127
- E. Complete Siding; 1-Burlington \$7,900: Total \$7,900
- F. Electrical, Guttering Ramps, Plumbing etc. - 20 county wide: Total \$10,068
- G. Total Amount spent, \$55,714. A total of 14 contractors were used. Twelve of them were from Coffey County and expended \$48,027.

26c. Building the New

- A. 415 Jason Street, Burlington. Vince Gould, Precision Construction, Lebo, KS, built this home. Theron Metzger, Burlington, completed the basement; plumbing was completed by JEM Heating and Plumbing, Burlington; Heating and AC was

done by Bull's Plumbing and Heating, Burlington; and Kent Gunlock, LeRoy, did the electric. This home was substantially complete at the first of the year. It has been completed and ready for sale.

- B. 525 N. 3rd, Burlington This property started out in the Housing Authority's demolition program. An old 3-story house was demolished. CCHA acquired the lots in the late fall of 2004. Scott Grimmatt from Redding, KS, constructed a 1500 sq. ft. home with a full-unfinished basement in 2005. Theron Metzger completed the basement; plumbing was completed by JEM Heating and Plumbing; Heating and AC was completed by B & H Appliance, Mark Harris from Jacobs Creek; Kent Gunlock completed the electric. A retired couple moved back to Coffey County from Independence, KS, and purchased this home during 2005.
- C. 1429 N. Main LeRoy - This home was started in October 2004. This 1500 sq. ft. home with a full basement was completed in May 2005. Harold Miller from Waverly was the builder; Theron Metzger did the basement. Dale True from LeRoy did the plumbing, electric, heating and AC. The home is available for sale.
- D. 821 Rural Street Gridley - This lot was purchased in March 2005. David Keen and Kent Beyer of Gridley built this 1500 sq. ft. full-unfinished basement home. Theron Metzger did the basement; Dale True did the plumbing, electric, heating and AC. The home was sold to a young couple from Gridley in October 2005.
- E. 602 S.14th, Burlington - These lots were acquired in October 2004. Scott Grimmatt of Redding, KS, started construction on a 1500 sq. ft. full-unfinished basement home in May 2005. Theron Metzger did the basement; Dale True did the plumbing, electrical, heating and AC. This home is completed and ready for sale.
- F. 101 Farrow Street, Waverly - The home is presently under construction. A & R Builders from Waverly, KS is the builder of this 1500 sq. ft. full-unfinished basement home. Theron Metzger did the basement; JEM did the plumbing; Kent Gunlock did the electric; B & H Appliance did the heating and AC. This home is the first one to be built in the new housing subdivision of Waverly. The home should be completed in the spring of 2006.

26d. Future Plans

- A. Highway 75/LaMoille Project – Burlington, KS
- B. The acquisition of a dilapidated 2-story house along with 4 lots in July 2005 started the acquisition of the entire half block. The old house was demolished in August 2005 and the lot cleaned up with the removal of old trees.

- C. Single Family Home Building: Over the next few months, real estate acquisition negotiations were completed with 3 additional landowners. The last real estate acquisition is scheduled to close January 3, 2006.
- D. With the entire half block under Coffey County Housing Authority's control, plans can be made to construct much needed apartment - style rental housing. At the present time, Coffey County Engineering Department is assisting us in the development of site plans. The completion of site plans will enable us to request zoning changes through the City of Burlington.
- E. The year 2006 will bring about many changes on the property. The first notable change will be the removal of the two mobile homes and demolish the remaining yellow one-story uninhabitable house. Also at the present time, the funding and building design issues are being addressed.
- F. At the present time, Coffey County Housing Authority is concentrating on selling the homes that are presently constructed and under construction.
- G. The City of Gridley has approached the Housing Authority to co-op on another house in their town. This partnership will be pursued in the coming year.
- H. The Authority does not own any single family home building sites at this time. Building sites will be acquired for future construction after the present homes are sold.

27. Dean Wilson and Forrest Robrahn met with the Board to discuss a culvert drainage problem east of Burlington. Wilson and Robrahn felt that if the culvert was lowered approximately 1 foot it would help the drainage problem. County Engineer Hub Caspar stated that he has completed several studies on this drainage problem and concluded that the land around the culvert is a natural wetland and that the field is lower than the ditch, which in turn holds water. The Board requested that the Engineer further research the farmland and the lowering of the culvert. The Mathias Lake water level is lower than it has been in the past and the Board felt that there is a possibility that something more could be done. The Board requested that Caspar research what else could be done and the current placement of utility lines and right-of-ways.

28. Rowley adjourned the meeting at 12:40 p.m.

CORRESPONDENCE:

Response Not Required

1. 2006 Legislative Bulletin - January 13, 2006

2. Stumbo, Hanson & Hendricks - Bankruptcy
3. Hawver's Capital Report Bulletin - 1/9, 10, 11, 12, 16
4. Hawver's Capital Report Special Edition - January 11, 2006
5. Capitol Flash - January 13, 2006
6. Stites & Harbison - Personal Property
7. Landfill Employees - Thank you
8. Lebo High School After Prom Committee - Request for funds
9. Blue Ribbon 4-H Club - Thank you
10. Derek Berry - Thank you
11. Rec Center - Weight Loss Program
12. League News - January 13, 2006

Minutes, January 17, 2006

Signed:

Attest:

Chairman

County Clerk