

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 16, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crofts present. Also present were County Clerk Vernon Birk. Coffey County Attorney Doug Witteman and WCNOC Representative Jeannene Ryan were present for part of the meeting. The Administrative Coordinator was absent due to another commitment.

2. Rowley moved to approve the minutes of Monday, January 8, 2001 as corrected. Seconded by Sleezer. Motion carried. Corrections were: Monday January 8, 2001, add at end of Paragraph 9, "from the County Employees." Add, "Paragraph 9a. Newly sworn Commissioners Larry Crofts and Fred Rowley, Jr. then assumed their duties as 2<sup>nd</sup> and 3<sup>rd</sup> District Commissioners respectively." Paragraph 26, replace 'is being' with "was".

3. Coffey County Housing Director Steve Lightle updated the Board on the year 2000 happenings of the Coffey County Housing Authority. Lightle also submitted a revenue and expense report for the Coffey County Housing Authority fiscal year ending December 31, 2000 for the Boards information. Plans are being developed to construct three (3) homes in the county in 2001 or as many as possible with the funds from the sale of the new homes being reinvested and if the lots are available. Lightle is proposing a rehabilitation program whereby the county would pay for 50% of the cost, from the revolving fund and the homeowner would pay 50% up to a maximum of \$12,000.00 per house. This item will be discussed at a later time.

4. Sipe moved to authorize and direct the Chairman to sign the year 2000 fourth quarter reports for 1998 and 1999 to the Housing and Urban Development Department (HUD). Seconded by Sleezer. Motion carried.

5. Coffey County Appraiser Elysa Lovelady met for her annual review with the Board.

5a. Crofts moved to recess into Executive Session at 9:42 a.m. for fifteen (15) minutes to include each of the Commissioners and the County Appraiser to discuss personnel matters of non-elected personnel. Seconded by Rowley. Motion carried.

6. The Board resumed regular session at 9:57 a.m.

7. Coffey County Emergency Preparedness Coordinator Becky Jewett introduced Jim Schmidt, President, Kansas Emergency Management Association. Mr. Schmidt presented the year 2000 Leon H. Mannell Emergency Management Support Professional of the year award to Jeff Beyer from the Kansas Emergency Management Association. Also present were Jeff's wife Patti and Sylvia Bauer.

8. **CONSENT AGENDA:**

- A. Move to authorize and direct the Chairman to sign the Memorandum to all Employees regarding the mileage reimbursement rate for 2001.
- B. Move to authorize and direct the Chairman to sign seven (7) Orders for Refund of Taxes in the amount of \$2,719.24.

No. 4447 payable to Idealease of Mo-Kan, Inc. in the amount of \$2,216.98 for the year 2000.

Reason: Exempted 1999 International truck and trailer leased to Coffey County Hospital, Doc.#2000-9455-TX.

No. 4448 payable to Roger Gould in the amount of \$4.45 for the year 2000.

Reason: Took off boat trailer.

No. 4449 payable to Roger Gould in the amount of \$4.29 for the year 1999.

Reason: Took off boat trailer.

No. 4450 payable to James F. Thornbrugh in the amount of \$117.62 for the year 2000.

Reason: Agricultural use error. Paid under protest 012-09-0-00-00-019.

No. 4451 payable to Gilbert J. Wahl in the amount of \$192.10 for the year 2000.

Reason: Agricultural use error. Paid under protest 019-29-0-00-00-003.

No. 4452 payable to Derek Kistner in the amount of \$192.10 for the year 2000.

Reason: Agricultural use error. Paid under protest 029-19-1-11-11-015.

No. 4453 payable to James Thornbrugh in the amount of \$182.08 for the year 2000.

Reason: Clerical error.

**8a.** Crotts moved to approve the Consent Agenda as submitted. Seconded by Rowley. Motion carried.

**9.** Sleezer moved to authorize and direct the Chairman to sign the revised Table of Organization for the Health Department. Seconded by Merry. Motion carried.

**10.** Sleezer moved upon the recommendation of the Health Administrator and approval of the County Attorney, to waive IPP due to extensive work experience, and authorize and direct the Chairman to sign the Coffey County Payroll Notices for Kristin Varner-Lee, as Healthy Start Home visitor at a classification of TP-I-d and an hourly wage of \$8.90. Seconded by Crotts. Motion carried.

**11.** Sleezer moved, upon the recommendation of the Health Administrator and approval of the County Attorney, to authorize and direct the Chairman to sign the Coffey County Payroll Notices for Kristin Varner-Lee, as Public Health Nurse at a classification of TPIIIa(-) and an hourly wage of \$13.74. Seconded by Rowley. Motion carried.

**12.** Jeannene Ryan, Corporate Services Manager, WCNO, met with the Board to verify phone numbers, etc. Ryan also invited the Board to take a tour of Wolf Creek,

especially those who have not had the tour. Ryan will schedule a tour for Commissioner Rowley.

**13.** Jon Hotaling, Economic Development Director, presented the weekly report for the week of January 8, to January 12, 2001.

**14.** Item No. 95-8; Hotaling completed the Tri-County Economic Development Committee meeting agendas and mailed to members in Allen and Woodson Counties. Hotaling requested information for the Tri-County Spring & Summer Calendar of Events brochure.

**15.** Item No. 95-25; Hotaling mailed a letter to Lebo, Gridley, and New Strawn City Clerks requesting additional city lake brochures for the Wichita Sport, Boat and Travel Show, February 14-18. Hotaling has volunteers for all shifts of the show except Friday from 5:00 p.m. to 9:30 p.m.

**16.** Item No. 95-25; Hotaling attended the Governors' Classic Committee meeting. Hotaling will finalize tickets for drawing and get printing estimates. Events seem to be coming together and corporate sponsorship activity had been strong. HOFNOD essay contest information will be sent out to the HOFNOD groups in a few weeks.

**17.** Item No. 95-25; Hotaling attended a news conference in Topeka announcing six (6) museums in the state that will host a special exhibit in conjunction with the Smithsonian Institute in 2002. The Coffey County Museum had a good turnout with ten (10) representatives from Coffey County on hand for the conference.

**18.** Item No. 97-6; Hotaling attended the Coffey County Manufacturers Association meeting at Coffey County Hospital on Wednesday, 1-10-01. Representatives from the three (3) USD's and the Coffey County Academy of Learning spoke to CCMA members about training/apprenticeship programs. Many good ideas on possible programs were discussed. A policy outline addressing transportation, supervision, coordination, etc., for this program would be a good starting point. The CCMA will discuss ideas further at the February 14<sup>th</sup> meeting.

**19.** Hotaling attended a reception and swearing in ceremony for elected officials serving Coffey County in 2001.

**20.** Hotaling completed a loan report for activity from December 1, 2000 through December 31, 2000. Hotaling is working on a summary of loan accounts and lease accounts for the County Commission.

**21.** Sleezer moved to recess in Executive Session at 10:52 a.m. for ten (10) minutes to include each of the Commissioners, the County Attorney and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship. Seconded by Rowley. Motion carried.

- 22.** The Board resumed regular session at 11:02 a.m.
- 23.** Sleezer moved upon the recommendation of the County Attorney, to authorize and direct the County Attorney to take any and all actions necessary to enforce the terms of the loan agreement and related documents relevant to Country Critters, Inc. and S&S Investments Co., Inc. Seconded by Rowley. Motion carried.
- 24.** Sleezer moved to authorize and direct the Chairman to sign any documents necessary to enforce the loan agreement and related documents relevant to Country Critters, Inc. and S&S Investment Co., Inc., upon the approval of the County Attorney. Seconded by Crofts. Motion carried.
- 25.** Coffey County Engineer Hub Caspar presented the weekly report dated January 16, 2001. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 26.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 27.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 28.** Item No. 99-13; Landfill: Terracon has submitted the permit modifications and operation plan for the Subtitle D Lateral Expansion to KDHE.
- 29.** Sipe moved to authorize and direct the Chairman to sign the Coffey County payroll notice to take Clint Garland off his initial period in position moving him from M-III-b(-) to M-III-b at an hourly wage of \$10.56 as a Heavy Equipment Operator. Seconded by Sleezer. Motion carried.
- 30.** Zuern reported the Coffey County Planning Board has received resignation from Steve Lightle to be removed from the Planning Board effective January 1, 2001.
- 30a.** Crofts moved to accept the resignation of Steve Lightle from the Coffey County Planning Board effective January 1, 2001. Seconded by Rowley. Motion carried.
- 30b.** Commissioner Rowley presented a letter of application from Jerry Julian, Lebo, to serve on the Coffey County Planning Board.
- 30c.** Rowley moved to appoint Jerry Julian, Lebo, to fill the unexpired term of Steve Lightle on the Coffey County Planning Board effective January 16, 2001 and ending April 30, 2001.
- 31.** Coffey County Sheriff Randy Rogers, Coffey County Engineer Hub Caspar, Coffey County Fire District #1 Coordinator Bill Walker, Emergency Preparedness Coordinator Becky Jewett, Road Supervisor Robert Reed, Administrative Assistant John

Zuern and Chief Deputy John Liddell met with the Board to discuss two-way radios and the service we are getting in Coffey County. Walker said the plan is to form a committee, including a commissioner, to study dissatisfaction of the county's two-way radio service. Walker said currently Topeka FM services most of the radios in Coffey County and felt that the committee should meet with a representative from TFM immediately to see what can be done to improve service. The Board agreed to support the committee by allowing a Commissioner to serve as ex-officio member. Commissioner Merry agreed to serve as an ex-officio member of the committee. Commissioner Sleezer agreed to serve, but not as chair of the committee.

**32.** Susan Mueller, Coffey County Health Administrator, met with the Board for her Annual Employee Review.

**32a.** Sleezer moved to recess into Executive Session at 11:40 a.m. for fifteen (15) minutes to include each of the Commissioners, the County Health Administrator, and the County Attorney to discuss personnel matters of non-elected personnel. Seconded by Crotts. Motion carried.

**33.** The Board resumed regular session at 11:55 a.m.

**34.** Sleezer moved to nominate Vernon Birk as a candidate for a 3-year term on the 2001 KPERS Employer Council Board and authorize and direct the Chairman to sign same. Seconded by Rowley. Motion carried.

**35.** Commissioner Rowley inquired about a county-wide trash service. Rowley will contact some adjoining counties to see if they have county-wide trash programs.

**36.** Commissioner Sleezer will be attending a Community Corrections meeting at 3:00 p.m. today in Garnett, KS.

**37.** Crotts moved to adjourn the meeting at 12:30 p.m. Seconded by Merry. Motion carried.

## **CORRESPONDENCE:**

### Response Required

1. KS County Commissioners Assoc. – Invoice

### Response Optional

2. Coffey County Fire District #1 – Memo regarding Board Meeting Location Change
3. US Army Corps of Engineers – Public Notice regarding permits for work in navigable waters

4. Tri-County Economic Development – Meeting Agenda

Response Not Required

5. City of Waverly – Minutes

6. Thank you note – Anita Kirchner

7. Coffey County Airport – Agenda and Minutes

8. Thank you note – Linda Polson

9. 2001 Kansas County Officials Directory

Minutes, January 16, 2001

Signed:

Attest:

Chairman

County Clerk