

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, January 14, 2013. Chairman Kimberly Skillman-Robrahn called the meeting to order at 8:30 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman, Administrative Assistant Donna Berland and Commissioner-Elect Arlin Meats were also present.
2. Saueressig moved to approve the minutes of Monday, January 7, 2013, as written, seconded by Combes. Motion carried.
3. Crotts left the meeting at 8:31 a.m. and newly elected officers were sworn-in in the District Court courtroom.
4. Commissioner Meats joined the meeting at 9:00 a.m.
5. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Shannon T. Moore, Sheriff's Office, New Hire, Lead Jailer, Classification: TP-II-b, Wage: \$15.09, effective 1/14/13.
- 5a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
6. Saueressig moved to appoint Kenneth Combes as Chairman of the Coffey County Board of Commissioners for the year 2013, seconded by Robrahn. Motion carried 4-yes, 0-no, 1-abstension, Combes.
7. Rowley moved to appoint Saueressig as Vice-Chairman of the Coffey County Board of Commissioners for the year 2013, seconded by Combes. Motion carried 4-yes, 0-no, 1-abstension, Saueressig.
8. Robrahn moved upon the approval of the County Attorney as to form, to approve the Audit Engagement letter related to the 2012 year audit with Schlotterbeck and Burns, LLC, and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried.
9. Saueressig moved upon the approval of the County Attorney as to form, to approve the Engagement Letter for Budget Preparation Assistance related to the 2014 year with Schlotterbeck and Burns, LLC, and to authorize and direct the Chairman to sign same, seconded by Meats. Motion carried.
10. County Engineer Wayne Blackbourn presented the weekly report for January 14, 2013.
11. Item No. 93-01; Road Permits: No road permits were issued during the past week.
12. Item No. 99-13; Zoning Permit/Applications Report: No zoning permits were issued during the past week.

- 13.** Item No. 2013-01; Rock Purchase for 2013 Request authorization to solicit and purchase Rock for 2013. Review 2013 Rock Quotation Summary.
- 14.** Item No. 2012-63; Equipment Purchase: Bush Hog Mower: Request authorization to solicit formal bids and purchase (one) 15 foot Bush Hog 3715 Flex-Wing Rotary Cutter. Bid Date: January 9, 2013. Review bids and make award.
- 14a.** Saueressig moved, based upon the recommendation of the County Engineer, that the bid submitted by Sloop Sales & Hook's Repair, Inc. be approved as the best bid for one (1) 2013 Bush Hog 3815 for the amount of \$15,545.10 to be paid from the 2012 Encumbered Road and Bridge Fund, seconded by Rowley. Motion carried.
- 15.** Blackburn also presented the Construction Zone Report for the week of January 14, 2013.
- 16.** Health Department Administrator Lindsay Payer presented the monthly report for December 2012.
- 17.** Emergency Management Director Russel Stuke presented the monthly report for December 2012. Stuke inquired if he should meet with the water districts and cities to begin a conservation water campaign to provide information to citizens. The Board agreed.
- 18.** Housing Authority Director Ronda Gilbert met with the Board to present the Housing Authority 2012 Year-end review. Gilbert also requested to waive landfill fees for a structure located at 300 Stuke Street in Gridley.
- 19.** Saueressig moved to waive landfill fees for a structure at 300 Stuke Street in Gridley, seconded by Meats. Motion carried.
- 20.** Kansas Department of Health and Environment/Bureau of Waste Management Bob Medina met with the Board to discuss illegally dumped solid waste. Medina also provided an Illegal Dump Notification and Information Form. Health Department Administrator Lindsay Payer, Sanitation Director Marilyn Eccles and Engineer Wayne Blackburn.
- 21.** Cost/Accounting Clerk Donna Hess met with the Board for a Pre-Disciplinary Hearing. County Engineer Wayne Blackburn and Bonnie Heath were also present.
- 22.** Rowley moved to enter into Executive Session for 20 minutes at 11:04, to include each of the Commissioners, the County Engineer, Cost/Accounting Clerk Donna Hess, Bonnie Heath and the County Attorney, for the purpose of conducting a pre-disciplinary hearing, seconded by Saueressig. Motion carried.
- 23.** The Board resumed regular session at 11:24 a.m.
- 24.** Rowley moved to enter into Executive Session for 20 minutes at 11:26, to include each of the Commissioners, the County Engineer, Cost/Accounting Clerk Donna Hess, Bonnie

Heath and the County Attorney, for the purpose of conducting a pre-disciplinary hearing, seconded by Saueressig. Motion carried.

25. The Board resumed regular session at 11:46 a.m.
26. Rowley moved to enter into Executive Session for 10 minutes at 11:48, to include each of the Commissioners, the County Engineer, Cost/Accounting Clerk Donna Hess, Bonnie Heath and the County Attorney, for the purpose of conducting a pre-disciplinary hearing, seconded by Saueressig. Motion carried.
27. The Board resumed regular session at 11:58 a.m.
28. Robrahn moved to enter into Executive Session for 10 minutes at 12:00 p.m., to include each of the Commissioners and the County Attorney, for the purpose of conducting a pre-disciplinary hearing, seconded by Meats. Motion carried.
29. The Board resumed regular session at 12:10 p.m.
30. Meats moved based on the evidence presented at the pre-disciplinary hearing, to approve the disciplinary action recommended by the County Engineer and to authorize and direct the Chairman to sign a Memorandum regarding the action, seconded by Combes. Motion carried.
31. Robrahn moved to enter into Executive Session for 10 minutes at 12:19 p.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
32. The Board resumed regular session at 12:29 p.m.
33. Robrahn moved, upon the recommendation of the 911 Coordinator, to waive the purchasing policy as to informal bids for good cause, said cause being the vendor is the single source provider for the current system, and to approve the services of Harris Computer Systems/Global Software for server migration and computer services for the 911 system and to approve the purchase of said services in an amount not to exceed \$4,650. Funds to come from the Emergency 911 Fund, seconded by Rowley. Motion carried.
34. Rowley moved to enter into Executive Session for 10 minutes at 1:00 p.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
35. The Board resumed regular session at 1:10 p.m.
36. The Board will question and sign warrants and vouchers for the month of January 2013 on Monday, January 28, 2013.

37. The courthouse will be closed on Monday, January 21, 2013 in observance of the Martin Luther King, Jr. Holiday.
38. The Board will hold their next regularly scheduled meeting on Tuesday, January 22<sup>nd</sup>, 2013 at 9:00 a.m.
39. Combes adjourned the meeting at 1:12 p.m.

### **Correspondence**

1. City of New Strawn – Council Meeting Minutes of December 6, 12, and 18, 2012
2. Whitney Damron – Legislators Face 10 Key Issues Upon Return to Statehouse – January 12, 2013
3. Whitney Damron – Fishing on Coffey County Lake – January 13, 2013
4. KAC – 104 Kansas Counties Declared Federal Disaster Areas – January 10, 2013
5. The Kiplinger Letter – January 4, 2013
6. Kiplinger’s Personal Finance Adviser – January 2013
7. The Kiplinger Tax Letter – January 4, 2013

### **Minutes January 14, 2013**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**