

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, January 8, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer and Perry Powell present. Commissioner Bill Knapp was unable to attend due to another appointment. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer, County Attorney Doug Witteman, 3rd District Commissioner-Elect Fred Rowley Jr. and 2nd District Commissioner-Elect Larry Crofts. WCNOC Representative Jenny Hageman and The Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sleezer moved to approve the minutes of Tuesday, January 2, 2001, as corrected, seconded by Powell. Motion carried. Corrections were: January 2, 2001, add paragraph "3 a. Coffey County Undersheriff Kenny Roney introduced New Hires Jarrid Herr and Jennifer Knight (dispatchers) to the Board." Add paragraph "5 b. Undersheriff Roney also introduced New Hire Riley Morgan (jailer) to the Board."

3. CONSENT AGENDA:

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA Compensation for Robert Reed as Acting Department Head for the month of January 2001; and for John Zuern as Zoning Administrator for the month of January 2001.

B. Move to authorize and direct the Chairman to sign the revised Table of Organization for the Register of Deeds Office.

C. Upon the recommendation of the Register of Deeds, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Darla Jones, New Hire Clerk at a classification of C-II-a (-) and an hourly wage of \$7.50/hour, effective January 9, 2001.

D. Move to authorize and direct the Chairman to sign two (2) Orders for Refund of Taxes in the amount of \$16.46.

No. 4445 payable to Shane Sutherland in the amount of \$10.00 for the year 1999.

Reason: 1983 truck was taxed in Clerk's office as a full year – should have been pro-rated.

No. 4446 payable to Ruth Sullivan in the amount of \$6.46 for the year 2000.

Reason: Clerical error.

3 a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried, 3-yes, 1-no, Powell.

- 4.** Sipe moved to authorize and direct the Chairman to sign the letter regarding representation on the Southeast Kansas, Inc. Board of Trustees, seconded by Merry. Motion carried
- 5.** Sleezer moved to approve the distribution of Park and Recreation Funds for the year 2001 to the cities and further authorize and direct the Chairman to sign the letters to the cities regarding the same, seconded by Powell. Motion carried.
- 6.** Powell moved to approve the City Infrastructure Distribution as revised 12/31/2000, and further authorize and direct the Chairman to sign the letters to the cities regarding the same, seconded by Merry. Motion carried.
- 7.** Susan Mueller, Coffey County Health Administrator, reported having received 5 applications for the Healthy Start Visitor position and discussed hiring procedures with the Board.
- 8.** Sleezer moved, upon the approval of the County Attorney, to find that left over light bulbs, specifically 42 U-3 bulbs, 42 U-6 bulbs, 67 four-foot bulbs, and 12 three-foot bulbs, are no longer required and cannot prudently be used for public purposes of Coffey County, and as such, should be donated to the Coffey County Hospital, seconded by Sipe. Motion carried.
- 9.** The Board recessed to the Courthouse lobby for a reception for the retiring and incoming elected officials. Everyone then gathered in the Courtroom for the swearing in. County Clerk Vernon Birk administered the oaths to newly elected officials Larry Crotts, 2nd District Commissioner, Fred Rowley, Jr., 3rd District Commissioner, Douglas P. Witteman, Coffey County Attorney, Gwen Birk, Coffey County Register of Deeds, and Randy Rogers, Coffey County Sheriff. Rogers administered the oath to Coffey County Clerk Vernon Birk. Following the ceremony, the Board reconvened in the commission room where plaques were presented to retiring Commissioners Bill Knapp and Perry Powell, and retiring Register of Deeds Linda Traylor. JoAnn Raaf also presented Traylor with a retirement card and gift from the County Employees.
- 9a.** Newly sworn Commissioners Larry Crotts and Fred Rowley Jr. then assumed their duties as 2nd and 3rd District Commissioners, respectively.
- 10.** The Coffey County Board of Commissioners then reorganized the Board.
- 10 a.** Sipe moved to reappoint Gene Merry as Chairman of the Coffey County Board of Commissioners for the year 2001, seconded by Rowley. Motion carried, 4-yes, 1-abstained, Merry.
- 10 b.** Sleezer moved to reappoint Tim Sipe as Vice-Chairman of the Coffey County Board of Commissioners for the year 2001, seconded by Crotts. Motion carried, 4-yes, 1-abstained, Sipe.

- 11.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of January 2 to January 5, 2001.
- 12.** Item No. 95-9; Hotaling attended the Strategic Planning Committee meeting at the hospital on 1-3-01. Officers were elected for 2001: Jane Hatch, Chairperson; Mark Petterson, Vice-Chairman; and Martha Newkirk, Secretary.
- 13.** Item No. 95-10; Hotaling reviewed the Coffey County Lake brochure and made the needed revisions. Hotaling went over the revisions with Gail Norman and approved the proof. Brochures should be available in a few weeks.
- 14.** Item No. 95-25; Hotaling lined up volunteers to assist with the Coffey County booth at the Wichita Sports, Boat, and Travel Show. Hotaling said there was a good response from volunteers at the Strategic Planning Committee meeting.
- 15.** Item No. 97-6; Hotaling confirmed the attendance by USD 243, 244, and 245, and the Coffey County Academy of Learning representatives at the (CCMA) meeting on 1-10-01 to discuss the apprenticeship/training program possibilities with CCMA members. Hotaling sent out the agendas for this meeting to the above representatives and the CCMA members.
- 16.** Item No. 98-6; Hotaling attended SEKRPC Executive Committee meeting in Chanute. The committee reviewed the grant applications to be closed out and confirmed that the present staff could handle the grant administration load. Hotaling will make the decision on advertising for the Executive Director after interviewing one of the present employees. Hotaling completed the annual Enterprise Zone Report and mailed it to SEKRPC. SEKRPC will review the report and then file it with the Kansas Department of Commerce and Housing.
- 17.** Item No. 98-10; Hotaling attended the SEK, Inc. Executive Committee meeting in Chanute. The committee along with the Executive Director, Mike Mabrey, will be organizing a planning retreat to be held in late February. The next quarterly full membership meeting will be held in Montgomery County. The committee reviewed and approved the proposal from Rossini Management for the web site hosting and management for 2001.
- 18.** Kansas Sampler Festival announced that the May 2002 festival will be held in Independence, Kansas.
- 19.** Hotaling received a thank you note from flight training scholarship recipient, Amanda Hoyt, who was very excited after taking her first flight last week.
- 20.** Hotaling spoke with Stan McAdoo of the Kansas PRIDE program about the PRIDE meeting coming up in LeRoy on January 25th. Hotaling also sent information on the recent expansion at Andrew Corp. to the Kansas Department of Commerce and Housing Industrial Recruitment Representative, Barbara Hake.

21. Sleezer moved to recess into Executive Session at 10:47 a.m. for 10 minutes to include each of the Commissioners, the Economic Development Director and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Crotts. Motion carried.

22. The Board resumed regular session at 10:57 a.m.

23. Hub Caspar, Coffey County Engineer, presented the weekly report dated January 8, 2001. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

24. Item No. 93-01; Road Permit Report: Seven Road Permits were issued during the past week.

25. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week

26. Item No. 99-13; Landfill: No work on site due to weather. The County Engineer made a preliminary review of the plans to be submitted to KDHE for permitting. Terracon will submit to KDHE January 5, 2001, as per Nathan Ham on January 3, 2001. The Restrictive Covenant was drafted by the County Engineer.

26 a. Sleezer moved, upon the recommendation of the County Engineer and the approval of the County Attorney as to form, to approve the Restrictive Covenant related to the Coffey County Landfill and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried.

27. Caspar also presented annual waste summary sheets for the years 1998, 1999, and 2000. The summary showed a significant increase in total tons to cell and number of total tires in 2000.

28. Zuern reported the Courthouse Lighting project is close to finishing except for District Court. Zuern said the Clerk of Court office and the jury room could be finished later this week.

29. The County Engineer, Fred Walrod, Mike Mast and John Truelove will be attending a Land Surveyors School at Salina on January 11, 12, and 13.

30. CONSENT AGENDA II:

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for elected officials, Gwen Birk as Register of Deeds; Larry Crotts, Commissioner – District #2; and Fred Rowley, Jr. – Commissioner – District #3, effective this date.

- B. Upon the recommendation of the Register of Deeds, moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Linda Traylor, U.T. Temp as Deputy Register of Deeds, at a classification of C-IV-a and an hourly wage of \$12.03, effective January 9, 2001.
 - C. Move to authorize and direct the Chairman to sign the letter to Blue Cross Blue Shield regarding a waiver of the 30-day waiting period for health insurance coverage for Commissioners Crofts and Rowley, pursuant to the minutes of the Board dated December 11, 2000.
- 30 a.** Sipe moved to approve this Consent Agenda II, as submitted, seconded by Sleezer. Motion carried.
- 31.** Becky Jewett, Emergency Preparedness Coordinator, met with the Board for her annual review.
- 31 a.** Sleezer moved to recess into Executive Session at 11:35 a.m. for 10 minutes to include each of the Commissioners, the Emergency Preparedness Coordinator, and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Crofts. Motion carried.
- 32.** The Board returned to regular session at 11:45 a.m.
- 33.** Sleezer moved to re-enter Executive Session at 11:49 a.m. for 5 minutes with the same people for the same reasons, seconded by Crofts. Motion carried.
- 34.** The Board resumed regular session at 11:54 a.m.
- 35.** The Board discussed various Boards and Committees on which the Commissioners are currently serving.
- 36.** Chairman Merry asked Board members to think about goals for this year and suggested a comprehensive listing be compiled in the next few weeks.
- 37.** Commissioner Rowley told the Board that he would like to see a more aggressive plan to eradicate Serecia Lespedeza in Coffey County. The Board will meet with the Noxious Weed Director, Todd Bemis, in the near future to discuss the growing problem.
- 37 a.** The Fence Viewing representatives of the Board, consisting of Commissioners Sleezer and Sipe, will be doing a fence viewing at 3:00 p.m. today, January 8, 2001, to determine the sufficiency and maintenance responsibility of a partition fence of the west ½ mile of the 2nd Lane between Juneberry Road and Kafir Road. Daniel and Dea Rossillion requested the fence viewing. County Attorney Doug Witteman will also be present.

37 b. The fence viewers will also be viewing a partition fence on Friday, January 12, 2001, at 9:30 a.m., ½ mile west of Lynx Road on 21st Road. The subject fence then commences ½ mile north and is being viewed for the same reasons. Mr. Vitt requested the fence viewing. The County Attorney will also attend.

38. The County Clerk reported having received a survey from Blue Cross Blue Shield regarding the County's interest in long term health care insurance. Birk was directed to reply to Blue Cross Blue Shield that Coffey County is not interested in long term health care insurance at this time.

39. The regular Coffey County Commission meeting will not be held on Monday, January 15, 2001, in observance of Martin Luther King Day, but will be at the regular time on Tuesday, January 16, 2001.

40. Sleezer moved to adjourn the meeting at 12:33 p.m. until 9:00 a.m. Tuesday, January 16, 2001, seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Required

1. Mike Mabrey, Southeast Kansas, Inc. – Letter regarding commission representative for Southeast Kansas, Inc. Board of Trustees.

Response Optional

2. University of Kansas – Notice of Transportation Safety Conference.

Response Not Required

3. Amanda Hoyt – Thank you.
4. Plains Guardian – Newspaper, Vol. 44, No. 6.
5. City of Burlington – Notice of annual review of subdivision.
6. Kansas State Historical Society – Notice of Workshop.
7. City of Burlington – Minutes – December 20, 2000.
8. U.S. Department of Commerce – Letter and Certificate regarding Census 2000.
9. KAC – Letter and booklet regarding KAC 2001 Legislative Platform.

Minutes, January 8, 2001

Signed:

Attest:

Chairman

County Clerk