

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, January 6, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Larry Crotts and Fred Rowley, Jr. present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, Mary Bloomer, Administrative Coordinator, and Commissioner-Elect Kraig Kirchner. Present for a portion of the meeting were Coffey County Republican Editor Mark Petterson and Sam Robinson, BPR, Inc.

2. Crotts moved to approve the minutes of December 30, 2002 as corrected, seconded by Rowley. Motion carried. Corrections were: December 30, 2002, paragraph 29, end paragraph after 'Box'.

**3. Consent Agenda:**

- A. Move to authorize and direct the Chairman to sign the letter to Blue Cross Blue Shield regarding waiver of the waiting period for dental and health insurance for Commissioner-elect R. Kraig Kirchner.
- B. Upon the recommendation of the Noxious Weed Director, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Cody Rich, new hire Chemical Applicator, at a classification of MIIIa and an hourly wage of \$10.59.
- C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of January 2003.
- D. Move to authorize and direct the Chairman to sign the letter to Rick Muench, President and CEO of Wolf Creek Nuclear Operating Corporation.
- E. Move to authorize and direct the Chairman to sign the memorandum to all Coffey County Employees regarding the reimbursement rate for mileage.
- F. Move to authorize and direct the Chairman to sign the memorandum to all Coffey County Employees regarding a Personal Day.

**3a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried.

4. Rowley moved, upon the recommendation of the Register of Deeds, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Linda Traylor, ST Temp Deputy Register of Deeds, at a classification of CIVa and an hourly wage of \$12.53, effective January 2, 2003 and ending June 30, 2003, seconded by Crotts. Motion carried.

5. Crotts moved, upon the recommendation of the County Attorney, to authorize the Chairman to sign the application for a tax exemption regarding lots 4, 5, 27, 28 and 29 in New Strawn City, seconded by Sipe. Motion carried.

- 6.** Tim Austin, Civil Engineering Technician, met with the Board to provide information regarding a certain sewer hook-up at Jacobs Creek.
- 7.** Sipe moved to enter into a public hearing regarding the disposal of two vehicles, more particularly described as one (1) 1997 Ford Crown Victoria Police Interceptor and one (1) 1996 Chevrolet S-10 Blazer, seconded by Rowley. Motion carried.

  - 7 a.** No one from the public was present for comment or objection.
  - 7 b.** Crotts moved to close this public hearing regarding the disposal of one (1) 1997 Ford Crown Victoria Police Interceptor and one (1) 1996 Chevrolet S-10 Blazer, seconded by Sipe. Motion carried.
  - 7 c.** Rowley moved, upon the recommendation of the Sheriff's Department and approval of the County Attorney, to dispose of two vehicles, more particularly described as one (1) 1997 Ford Crown Victoria Police Interceptor and one (1) 1996 Chevrolet S-10 Blazer, by trade-in sale to Crow-Moddie Ford for \$1,400.00 and \$1,350.00, respectively, seconded by Merry. Motion carried.
  - 7 d.** Sipe moved, upon the recommendation of the Sheriff's Department, to accept the bid of Crow-Moddie Ford for one 2003 Ford Crown Victoria Police Interceptor as being the best bid, and that award be made to Crow-Moddie Ford, and that one 2003 Ford Crown Victoria Police Interceptor be purchased according to the terms of the bid at a cost of \$19,503.00, after trade-in and discounts, with funds to come from year 2003 Sheriff's Department funds, seconded by Merry. Motion carried.
- 8.** Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for December 2002. Jewett also addressed a letter from the Kansas Highway Patrol regarding Department of Justice Grant Funds for FY 1999-2001.
- 9.** Julie Scott, Jacobs Creek resident, met with the Board to request a reimbursement for a difference in costs for a sewer hook-up which Scott said was because it was not located where it should have been. Tim Austin, Civil Engineering Technician, explained why the hook-up was placed where it is. After discussion, it was agreed a reimbursement was not due.
- 10.** Rick Muench, newly appointed President and CEO of WCNO, took over his duties on January 3, 2003, due to the retirement of Otto Maynard. Muench said he has been with Wolf Creek for 7 years, has 30 years in the industry and is looking forward to his new duties. He thanked the County for their past support in the Wolf Creek E-plan and asked for their continued support. Muench also shared some of his past with the Board. Jeannene Ryan, WCNO Representative, and Kenny Roney, Undersheriff, were also present and reported the Coffey County Lake is reopened for boat fishing on Saturday, January 4, 2003, and there were 12 boats reported on the lake.
- 11.** The Board reviewed the Coffey County Capital Improvement for possible updates for the annual adoption of the plan.

- 12.** The Board was also asked to think about goals for the County for 2003 and provide them to Mary Bloomer.
- 13.** The Board discussed the newly installed handicap parking space on the southeast corner of the courthouse grounds which is primarily ready for public use. The security chain at the west lobby entrance will then be reinstalled.
- 14.** Jon Hotaling, Economic Development Director, presented the weekly report for the week of December 30<sup>th</sup> to January 3, 2003.
- 15.** Item No. 95-10; Hotaling spoke with Bob Richardson who hosts the “Outdoors in the Heartland” TV Show about Coffey County Lake reopening. Coffey County Economic Development will send Richardson the County’s fishing survey information on a weekly basis so he can use it on his weekly TV show. Richardson will also set up a date to tape a show or two on Coffey County Lake. Hotaling also delivered 2003 Coffey County Lake brochures to the gatehouse and to the Coffey County Chamber of Commerce Office.
- 16.** Item No. 95-25; Hotaling worked with the Coffey County Republican printing division to complete the Governor’s Classic Event raffle tickets for the Kansas Wildscape Foundation fundraising event at the Flint Oak Lodge on January 4<sup>th</sup>.
- 17.** Item No. 95-29; Hotaling discussed the Leadership Class agenda for March 6<sup>th</sup> with Toni Boyles of the Creative Training Institute in Tecumseh, KS. Hotaling will finalize the program with Toni next week.
- 18.** Item No. 02-3; Hotaling provided information on rail-siding at LeRoy to representatives of Old Castle. Hotaling will be showing the siding to Old Castle representatives in a few weeks.
- 19.** Hotaling met with the representatives of the Lebo Economic Development Committee, Ed Fisher, Mayor, Fred Rowley, County Commissioner, and a business prospect. Hotaling reviewed the enterprise zone incentives available in Coffey County and provided loan application guidelines to the prospect. The prospect would not be requesting any loans from the city or the County at this time.
- 20.** Chairman Merry commented on the downtown Burlington area and the improvements that are being made including some upstairs refurbishing.
- 21.** The Board acknowledged that although there are some budget funding problems due to the State withholding demand transfers, the full first half of cities infrastructure and parks and recreation funding would be distributed as budgeted with an adjustment on the second distribution.
- 22.** Hub Caspar, Coffey County Engineer, presented the weekly report dated January 6, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

23. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
24. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
25. Item No. 99-13; Landfill: 2002 Waste Tire Report . Caspar indicated a total of 12,899 tires (passenger, truck & equipment) had been received for the year – Champlin Tire Recycling picked up 1,550 tires in November. Yoho and Sons brought in 68 tire bales.
26. Item No. 2003-01; KDOT Road Audit. **Caspar reported having been contacted by KDOT about removing the median on Old 50 Highway and Highway 75 intersection. Caspar recommended possibly painting the concrete and leave the median in place both east and west on old 50 Highway. The Board concurred. Caspar will contact KDOT regarding the discussion.**
27. Item No. 2003-02; Inspection of Dam on 15<sup>th</sup> Road: FYI – Notification from KDHE. Proposal from Cook, Flatt & Strobel. **Caspar reported a new law which became effective July 1, 2002 requires Class B dams to be inspected every five years. He informed the Board the inspection will be done by Cook, Flatt & Strobel at a cost of \$1,050.00, with funds to come from Road and Bridge funds.**
28. Chairman Merry relayed a request from a citizen to purchase a bridge. The Board discussed selling an unused County bridge and directed the County Attorney to prepare the necessary documents. The bridge located at 9<sup>th</sup> and Oxen Rd. will be disposed of by sealed bid.
29. Elysa Lovelady, Coffey County Appraiser, presented an agreement with Joseph A. Roth for appraisal contract services for Board approval.
- 29 a. Sipe moved, upon the recommendation of the County Appraiser and approval of the County Attorney as to form, to approve the Independent Contractor Agreement with Joseph A. Roth, at a cost not to exceed \$2,100.00, with funds to come from the Appraiser, Contractual Services Line, seconded by Rowley. Motion carried.
30. Chairman Merry read a thank you from Nuclear Energy Institute for all his leadership provided to their organization.
31. The County Clerk was directed to have the courthouse roof inspected for maintenance purposes.
32. The Chairman asked if the Board wanted to look at the Administrative Coordinator contract today or wait until next week.
33. Rowley moved to recess into Executive Session at 11:48 a.m. for 10 minutes to include each of the Commissioners, the County Attorney and the Administrative Coordinator to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.

34. The Board resumed regular session at 11:58 a.m.

35. The Chairman asked Commissioner Sipe to form a committee of three to review the 2003 budget to determine if there is money available for employee salary increases this year. Sipe said he will try to have the report ready for next week.

36. Rowley moved to adjourn the meeting at 12:14 p.m., seconded by Merry. Motion carried.

#### **CORRESPONDENCE:**

##### Response Not Required

1. Hawver's Capital Report – 12-31-02; 1-2-03
2. City of Burlington – Minutes, December 18, 2002

##### Response Required

3. Kansas Highway Patrol – Letter regarding DOJ Equipment Fund Balances FY 1999-2001
4. Derek Schmidt – Letter regarding sericea lespedeza disaster area designation