

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 4, 2005, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present was Vernon Birk, Coffey County Clerk. Present for part of the meeting was Doug Witteman, Coffey County Attorney.
2. County Clerk Vernon Birk introduced new hires Denise Humlicek (Payroll) and Beckie Rogers (Budgetary Accounting) to the Board.
3. Commissioner Crotts reported having been asked about a donation from the County for the LeRoy Alumni Associations. After discussion, the Board suggested that local sponsorship of alumni events would be more appropriate.
4. Kirchner moved to approve the minutes of December 27th, 2004 as corrected, seconded by Sipe. Motion carried. Corrections were: Monday, December 27th, 2004, paragraph 13, change 'Assistant' to "Coordinator". Paragraph 23, change 'Kansas Die Casting, Inc.' to "Kansas Assemblies, Inc."
5. Sipe moved to approve the minutes of December 29, 2004 as written, seconded by Rowley. Motion carried.
6. **Consent Agenda:**
 - A. Move to authorize the Chairman to sign 8 abatements to the Treasurer's tax roll in the amount of \$516.96.
- 6 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.
7. Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for December 2004.
8. Hub Caspar, County Engineer, presented and discussed the weekly report dated January 4, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
9. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
10. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
11. Item No. 99-13; Landfill: September 28, 2004 Inspection – Update.
12. Item No. 2004-30; Roads – Oil and Gas Companies: Review Road Damage Policy.

- 13. Caspar distributed a revised Road Damage Policy for Board review and future action.
- 14. Item No. 2004-32; Bridge Steel: Review bids and make award. Bids received:

	Oden Enterprises	Krueger Shop	Arning Co.
B359	\$15,099.78	\$14,966.77	\$14,582.66
B361	\$13,169.02	\$13,002.51	\$12,927.66
Total	\$28,268.80	\$27,969.28	\$27,510.32
Delivery	3-1-05	2-1-05	

14 a. Merry moved, based upon the recommendation of the County Engineer, to accept the bid of Krueger Shop as being the best bid and that award be made to Krueger Shop for the Structural Steel for Bridges 359 and 361 at a cost of \$27,969.28 to be paid from the Special Bridge Fund, seconded by Crotts. Motion carried.

15. Caspar also presented the Construction Zone Report for the week of January 4, 2005.

16. Cade Rensink and Rita Dawson met with the Board to discuss a promotion item for the 125th anniversary of the Coffey County Fair to be held July 27th through July 31, 2005. Dawson suggested that a fair booklet be sent to each Coffey County household with history of the fair included. That would require extra postage and printing. The Board suggested that they get firm prices and come back and the Board would consider funding for the project.

17. Jon Hotaling, Economic Development Director, requested an Executive Session with the Commissioners.

17 a. Rowley moved to recess into Executive Session at 10:30 a.m. for 10 minutes, to include each of the Commissioners, the County Attorney, and the Economic Development Director, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Kirchner. Motion carried.

18. The Board resumed regular session at 10:40 a.m.

19. Rowley moved to re-enter Executive Session at 10:42 a.m. for an additional 5 minutes with the same people for the same reasons, seconded by Sipe. Motion carried.

20. The Board resumed regular session at 10:47 a.m.

21. Rowley moved, upon the recommendation of the Economic Development Director and approval of the County Attorney, to authorize the approval of real estate contracts for approximately 600 acres of land to be used for economic development purposes, contingent upon the site being selected for a proposed intermodal distribution center near Beto Junction, and to

authorize and direct the Chairman or Vice-Chairman to sign all necessary documents related thereto and authorize the payment of up to \$12,500.00 earnest money, seconded by Sipe. Motion carried.

22. Hotaling also submitted the weekly report for the week of December 27, 2004.
23. Item No. 25-9; Hotaling completed and mailed out strategic planning meeting agendas for the meeting to be held January 5th, at 12 noon, at the Coffey County Hospital.
24. Item No. 04-4; Hotaling reviewed and copied tax exemption policy information for the Lebo City Council meeting to be held Monday, January 3rd, at 7:00 p.m.
25. Item No. 04-5; Hotaling worked on a business project. Hotaling met with Ray Barmby of Economic Development Funding, Inc. to review financing possibilities. Hotaling worked with a realtor, landowners, the Engineer's office, Polly Epting, State of Kansas, etc. to get information finalized. Hotaling is waiting on information from Sprint, Panhandle Eastern Pipeline, and RWD #3. All information must be in by January 5th.
26. Hotaling updated files for 2005 information.
27. Merry moved to recess into Executive Session at 10:56 a.m. for 5 minutes, to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
28. The Board resumed regular session at 11:01 a.m.
29. Rowley moved to adjourn the meeting at 11:15 a.m., seconded by Sipe. Motion carried.

Minutes, January 4, 2005

Signed:

Attest:

Chairman

County Clerk