

1. The Commission Chambers opened at 8:00 a.m., Tuesday, January 3, 2012. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Kimberly Skillman-Robrahn and Fred Rowley present. County Payroll Clerk Denise Humlicek and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Tuesday, December 27, 2011, as corrected, seconded by Robrahn. Motion carried, 4-yes, 0-no, 1-absentation- Rowley.
3. Robrahn moved to approve the minutes of Friday, December 30, 2011, as written, seconded by Combes. Motion carried, 4-yes, 0-no, 1-abstention-Rowley.
4. County Engineer Wayne Blackbourn presented the weekly report for the week of January 3, 2012.
5. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
6. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
7. Item 99-99; Landfill: 2011 Year End total tonnage report:

Solid Waste	435.60 tons
Construction Debris	109.19 tons
Special Waste	0 tons
Tree Limbs	.38 tons
Metal	8.72 tons
Appliances	1
Car Tires	62
Truck Tires	1
Equipment Tires	0
Total Tires	63
8. Item No. 2011-52; County Shop Office Addition: Request authorization to solicit formal bids for the addition of office space to the County Shop. Bid Date: January 13, 2012.
9. Item No. 2011-53; 2012 Construction Projects: Review and approve 2012 Construction Projects.
 - 9a. Combes moved to approve the County Engineer's request to accept the 2012 Construction Project Plan, seconded by Rowley. Motion carried.
10. Blackbourn presented the Construction Zone report for the week of January 3, 2012.

- 11.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for December 19, 2011 to December 30, 2011.
- 12.** Item 95-9; Hotaling emailed agendas to Strategic Planning Committee members. The meeting will be held on Wednesday, January 4th, at the Coffey County Hospital.
- 13.** Item 97-7; Hotaling attended the Coffey County Chamber of Commerce Holiday Open House on Wednesday, December 21.
- 14.** Item 03-1; Hotaling completed letters, updated application forms, and mailed out information on the 2012 Athletic Economic Incentive Grants to activity directors and superintendents in USD 243, 244, & 245.
- 15.** Item 05-1; Hotaling completed a registration for the Southeast Kansas Inc. Annual Meeting and Banquet to be held in Girard on January 12, 2012.
- 16.** Item 05-3; Hotaling attended the SEK Prosperity Foundation Business Coaching Pilot Program Committee meeting in Mound City on December 20. The committee finalized application forms, program criteria, and general conditions for the program. The Board of Directors of the SEK Prosperity Foundation will review, edit and make final approval of the forms at its meeting in Girard on January 12.
- 17.** Item 08-2; Hotaling filed the "Plat of Survey" with the Coffey County Register of Deeds for the purchase of 2.75 acres by Kan-Seal at the Coffey County Airport. Hotaling spoke with Chris Menard at Kan-Seal about the final plat, acreage, cost per acre, easement and time frame for closing. Hotaling is hopeful to close the sale on January 17, 23, or 30.
- 18.** Hotaling met with a Coffey county resident that is interested in starting a private recycling operation in Coffey County. The resident needs a 4 to 5 acre site in Coffey County. He would employ 4 or 5 people. The resident may need assistance with financing some of the startup costs. Since he did not have a business plan, Hotaling referred him to Tom Byler, SBDC Consultant for Coffey County for free assistance in developing a business plan.
- 19.** Hotaling attended the retirement reception for Housing Director Steve Lightle.
- 20.** Hotaling attended Christmas on Us final drawing event on Saturday, December 17.
- 21.** Recycling Coordinator Todd Bemis met with the Board regarding the description of the permanent part-time recycling laborer position.
- 22.** Robrahn moved, upon the recommendation of the Recycling Coordinator, to approve the revised description of the Recycling Laborer 1 position, seconded by Crotts. Motion carried.
- 23.** Emergency Management Coordinator Russel Stuke met with the Board to discuss Northeast Kansas Homeland Security Council transfer of property agreement and recommended to accept the Homeland Security Equipment - one (1) 16' trailer with 3 mobile security cages.

24. Combes moved, upon the recommendation of the Emergency Management Coordinator and the approval of the County Attorney as to form, to accept the Homeland Security Equipment of one (1) 16' trailer with 3 mobile security cages and to authorize and direct the Chairman to sign all documents related thereto, seconded by Saueressig. Motion carried.

25. The Board will question and sign warrants and vouchers for the month of January 2012, on Friday, January 27, 2012 at 9:00 a.m.

26. Saueressig recessed the meeting at 10:21 a.m., until 10:00 a.m. on Wednesday, January 4, 2012, for a Legislative Discussion in the basement meeting rooms of the Coffey County Courthouse.

CORRESPONDENCE

1. The Kansas Prosecutor Magazine – Fall/Winter 2011 edition
2. Hawver's Capitol Report – December 28, 29, 30, 31, 2011
3. Coffey County Library Board – Auditor's Report for Year End December 31, 2010
4. Kansas Association of Counties – Status of Legislative Issues – December 23, 2011
5. KAC – Legislative Updates – KDOR New Appraisal Standards, KDOT Amendments to the STIP, Bd of Tech Professions New Regulation on Land Surveying – December 29, 2011
6. Frances Rich & Family – Thank you note – December 29, 2011
7. The Kiplinger Tax Letter – December 23, 2011
8. City of LeRoy – Council Meeting Minutes of December 5, 2011

Minutes, January 3, 2012

Signed:

Attest:

Chairman

County Clerk