

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 2, 2007, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. Kimberly Skillman-Robrahn, County Commissioner First District - Elect, was also present for a portion of the meeting.
2. Crotts moved to approve the minutes of Tuesday, December 26, 2006, as written, seconded by Sipe. Motion carried.
3. Rowley moved to adopt Resolution No. 625-i, A RESOLUTION PROVIDING THAT THE BOARD OF COUNTY COMMISSIONERS OF COFFEY COUNTY, KANSAS SHALL CAUSE ITS FINANCIAL STATEMENTS AND FINANCIAL REPORTS OF THE SAID MUNICIPALITY TO BE PREPARED ON THE BASIS OF CASH RECEIPTS AND DISBURSEMENTS AS ADJUSTED TO SHOW COMPLIANCE WITH THE CASH BASIS AND BUDGET LAWS OF THIS STATE, seconded by Merry. Motion carried.
4. Sipe moved to approve Resolution No. 731-Ca, AN AMENDED RESOLUTION TRANSFERRING ADDITIONAL FUNDS TO THE COFFEY COUNTY EQUIPMENT RESERVE FUND, seconded by Kirchner. Motion carried.
5. Crotts moved to approve Resolution No. 730-Ca, AN AMENDED RESOLUTION TRANSFERRING ADDITIONAL FUNDS TO THE COFFEY COUNTY CAPITAL IMPROVEMENT RESERVE FUND, seconded by Rowley. Motion carried.
6. Merry moved to authorize and direct the Chairman to sign the letter of support for the Grant application of Coffey County Transportation, seconded by Crotts. Motion carried.
7. Becky Jewett, Emergency Preparedness Coordinator, met with the Board to give an update on the December 2006 activities that occurred in the Emergency Preparedness Department and upcoming January 2007 activities.
8. Rowley moved to enter into Executive Session for 5 minutes at 9:43 a.m. to include each of the Commissioners to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
9. The Board resumed regular session at 9:48 a.m.
10. Hub Caspar, Engineer, presented and discussed the weekly report dated January 2, 2007. Bruce Hegwald, Temporary Road Supervisor, and John Zuern, Administrative Assistant, were also present.
11. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
12. Item No. 93-01; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

- 13.** Item No. 2006-34: Bridge Steel – Request authorization to solicit sealed bids for the Structural Steel for B366 (D-4.4). Bid opening: January 17, 2007 @ 2:00 p.m.
- 14.** Item No. 2007-01: BELLY DUMP PURCHASE - Request authorization to solicit bids for one (1) Belly Dump Trailer with trade-in of a TL-002 1980 Load King and a TL-006 1984 Load King.
- 14a.** Merry moved to approve the County Engineer’s request to solicit sealed bids for one (1) Belly Dump Trailer with trade-in of a TL-002 1980 Loading and a TL-006 1984 Loading, seconded by Crotts. Motion carried.
- 15.** Caspar also presented the Construction Zone Report for the week of January 2, 2007.
- 16.** Sipe moved to enter into Executive Session for 10 minutes at 9:54 a.m. to include each of the Commissioners, the County Attorney, and Robert Strait, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 17.** The Board resumed regular session at 10:04 a.m.
- 18.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of January 2, 2006.
- 19.** Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital at 12 noon on Wednesday, January 3rd. The Committee will elect new officers for 2007 and develop action strategies for the 2007 Strategic Plan for Economic Development.
- 20.** Item No. 95-25; Hotaling continued to finalize plans for the Kansas Sports, Boat, & Travel Show in Wichita, February 15th – 18th. Hotaling has shared the booth volunteer schedule with some of the past volunteers and has filled several time slots in the schedule.
- 21.** Item No. 03-1; Hotaling updated information on Athletic Economic Incentive Grants and will mail letters and application forms for the 2007 Grant Program to Superintendents and Athletic Directors in USD 243, 244, & 245 next week.
- 22.** Item No. 05-3; Hotaling received brochures from the Southeast Kansas Prosperity Foundation to provide to local banks, accountants, tax preparers, etc. Donations to the Southeast Kansas Prosperity Foundation can provide tax credits up to 100% of the donation amount.
- 23.** Hotaling researched information on start up funding available through Network Kansas for a small startup business in Coffey County.
- 24.** Hotaling updated files, finalized inventory report data, and other year end office activities.
- 25.** Mike Kastle, Superintendent of USD #245, met with the Board to discuss Voice-Over IP (VOIP) and connecting USD #245 phone system to the courthouse phone system. The Board

explained that the courthouse phone system was originally set up for outside connections for school districts. Kastle will discuss connecting the phone system for USD #245 school district to the courthouse phone system with the Fiber Board. The Board was in agreement.

26. Sipe moved to enter into Executive Session for 10 minutes at 10:45 a.m. to include each of the Commissioners, Donna Berland, Kimberly Skillman-Robrahn, and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.

27. The Board resumed regular session at 10:55 a.m.

28. The Board will sign warrants and vouchers on Monday, January 29, 2007, at 8:30 a.m.

29. Rowley adjourned the meeting at 11:05 a.m.

Correspondence

No Response Required

1. The Kiplinger Letter - December 15, 2006
2. The Kiplinger Tax Letter - December 15, 2006
3. Kansas University Transportation Center Newsletter - Summer 2006
4. Kansas Department of Transportation - Symposium Class
5. Coffey County Fire District #1 - Board Meeting - December 18, 2006
6. City of Gridley - December 19, 2006 budget amendment meeting
7. Kansas Technical Professions - January, February, March 2007 edition
8. Whitney B. Damron, P.A. - News articles of interest - December 28, 2006

Minutes, January 2, 2007

Signed:

Attest:

Chairman

County Clerk