

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 2, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer and Perry Powell present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer, County Attorney Doug Witteman, 3rd District Commissioner-Elect Fred Rowley Jr. and 2nd District Commissioner-Elect Larry Crotts. WCNOG Representative Jenny Hageman was present for part of the meeting.

2. Gwen Birk, Register of Deeds-Elect, reported she has offered the open position in the Register of Deeds office to Darla Jones, Burlington, and Jones has accepted. If all conditions are met, Jones will begin work on January 9, 2001.

3. Knapp moved to approve the minutes of Wednesday, December 27, 2000 as corrected, seconded by Sipe. Motion carried 4 yes 0 no 1 abstention, Sleezer. Corrections were; Wednesday, December 27, 2000, paragraph 4, add “approximately” after ‘involves’. Paragraph 7, add “ago” at end of second sentence. Add at end of paragraph 7, “She also said that Mid-America Nutrition needs to have half their funds coming from Coffey County to not be specific as to their particular use.” Start new paragraph “7a” at end of 3rd sentence. Add “Coffey County” in front of ‘Board’ in two (2) places in paragraph 7a. Add paragraph “7b. It was further requested by the Coffey County board that all three (3) issues be routed through the Coffey County Council on Aging Board to the Coffey County Board.” Paragraph 8, fifth sentence, insert “certain paper/print” following ‘finding’; insert a period after past; delete ‘which’, insert “They need to be preserved to National Museum Standards and”. Delete ‘some’. Next sentence following “information” insert, “including all reserve accounts.”

3a. Coffey County Undersheriff Kenny Roney introduced new hires Jarrid Herr and Jennifer Knight (dispatchers) to the Board.

4. Becky Jewett, Emergency Preparedness Coordinator, presented and discussed her monthly report for the month of December 2000.

5. **CONSENT AGENDA:**

A. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Riley Morgan, New Hire Jailer at a classification of LE-II-a(-) and an hourly wage of \$8.59/hour. This is not a newly created position – Mr. Morgan is filling a vacant position.

B. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jennifer Knight, New Hire Dispatcher at a classification of LE-II-a(-) and an hourly wage of \$8.59/hour. This is not a newly created position – Ms. Knight is filling a vacant position.

- C. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey county Payroll Notice to Jarrid Herr, New Hire Dispatcher at a classification of LE-II-a(-) and an hourly wage of \$8.59/hour. This is not a newly created position – Mr. Herr is filling a vacant position.
- D. Upon the recommendation of the County Clerk, move to authorize and direct the Chairman to sign the 2001 Retail Dealer’s License to sell Cereal Malt Beverages for Coastal Mart, Inc., located at 131 & I35, Lebo, KS. This is a renewal of the license.
- 5a.** Sipe moved to approve the Consent Agenda as submitted. Seconded by Knapp. Motion carried.
- 5b.** Undersheriff Roney also introduced the New Hire Jailer to the Board.
- 6.** The Board discussed the C.O.F. Training Services, Inc., addition to the C.O.F. Building in Burlington. The Coffey County Attorney reported a meeting has been scheduled for 1:00 p.m. today in the Engineer’s Office with C.O.F. Representatives, the Architect, the County Engineer and himself to work out bidding procedures for public buildings, etc. to comply with County policy and K.S.A. statutes. Witteman invited the Board to attend the meeting. Commissioner Merry will attend.
- 7.** Knapp moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Consent to Assignment of the Lease and Option to Purchase from Palmetto Holdings, L.L.C. to Andrew Corporation. Seconded By Slezzer. Motion carried.
- 8.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of December 26 to December 29, 2000.
- 9.** Item No. 95-9; Hotaling reviewed minutes of December strategic planning committee meeting and mailed out minutes and agenda for the January 3rd meeting, to be held at the Coffey County Hospital.
- 10.** Item No. 97-5; Hotaling provided requested information on loan balance, number of payments remaining and interest for the past twelve (12) months to Terry Berland for Terox.
- 11.** Item No. 97-7; Hotaling discussed possible speakers for the Coffey County Chamber of Commerce annual meeting to be held January 18th with Director, Sid Meeker. Hotaling also discussed possible locations for the Chamber Board of Directors annual planning retreat.
- 12.** Item No. 97-8; Hotaling mailed information on labor market and www.kansasjoblink.com site to Lewis Lenard of Rock Creek Woodworks.

13. Hotaling spoke with Jeannene Ryan concerning hosting the Kansas Leadership Forum regional meeting at the Eisenhower Training Center on March 27th. Some training for WCNOG will be occurring at that time, so space may not be available. Hotaling will confirm availability and meal information in a week or two.

14. Hotaling informed the Music Box about season tickets for 2001.

15. Hotaling finalized volunteer sign up for volunteers to work the Coffey County booth at the Wichita Sports, Boat and Travel Show, February 13-18, 2001.

16. Hub Caspar, County Engineer, presented the weekly report dated January 2, 2001. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

17. Item No. 93-01; Road Permit Report: No road permits were issued during the past week.

18. Item No. 99-99; Zoning Permit/Applications Report: No zoning permits were issued during the past week.

19. The Board also discussed starting a composting project at the Coffey County Landfill. Caspar suggested a good place to start would be with grass clippings and proceed from there. Caspar will look for a place on landfill property to start the composting project. Recycling was also briefly discussed.

20. Knapp moved to recess into Executive Session at 11:10 a.m. for five (5) minutes to include each of the Commissioners, the County Attorney, and the Administrative Coordinator to discuss matters which would be deemed privileged in the attorney/client relationship. Seconded by Sleezer. Motion carried.

21. The Board resumed regular session at 11:15 a.m.

22. The County Clerk presented bids for the purchase of one (1) Kent Carpet Extractor. Bids were as follows:

Vendor #1 Lafe T. Williams & Associates, Inc.	\$1,450.00 – Kent Carpet Extractor
Vendor #2 Institutional Maintenance Supply	\$1,698.00 -Advance Aqua Clean 15 Extractor \$1,419.00 -Advance Aqua Clean Classic Extractor \$1,659.00 -Windsor Cadet Extractor
Vendor #3 City Wide Chemical Co.	\$2,000.00 - Image Extract 16I \$2,458.00 - Image Extract 16IX \$2,350.00 - Chipper Extract

23. Powell moved to accept the bid for and purchase of one (1) Kent Carpet Extractor in the amount of \$1,450.00 from Lafe T. Williams & Associates, Inc., Wichita, Kansas. Seconded by Sleezer. Motion carried.

24. Commissioner Sleezer reported a Joint Engineer District Advisory Board meeting will be held at the Coffey County Courthouse at 10:00 a.m. on Friday, January 5, 2000.

25. Commissioner Sipe reported on his discussion with Elizabeth Maxwell, Area Agency on Aging, and annual budget distribution for the Coffey County Council on Aging.

26. Knapp moved to adjourn the meeting at 11:25 a.m. Seconded by Sleezer. Motion carried.

NO CORRESPONDENCE

Minutes, January 2, 2001

Signed:

Attest:

Chairman

County Clerk